



INDEED

Evidence – Based Model for Evaluation of
Radicalisation Prevention and Mitigation

Deliverable 5.4

D5.4 Toolkit for practitioners and policy makers including an e-learning suite

August 2023 (M24)

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Abstract:

Deliverable 5.4 *Toolkit for practitioners and policy makers including an e-learning suite* presents the development process of the Toolkit within the INDEED project with special focus on the Evidence-Based Evaluation Model (EBEM) and the Evidence-Based Evaluation Tool. At this stage of the project, two Toolkit components are ready (Repository of risk and protective factors and EBEM), while two are under development (2 e-guidebooks and evaluation tool). In a further iteration of the Toolkit, the remaining deliverables which are to be included in the Toolkit in the second phase of the INDEED project will be integrated into the platform. A detailed description of the Repository was presented and delivered in Deliverable 1.3 *Two digital Repositories of factors/pathways leading to radicalisation and factors strengthening resilience to radicalisation that present the most recent findings*. The EBE Model has been created and delivered and is available on the Toolkit website¹. At this stage, the Toolkit does not have an e-learning suite component. The education and training part as well as Best Practice Repository and final version of EBE Tool will be created and delivered in Month 32 (April 2024). The team is currently working on the development of the EBE Tool, which is a challenging and complex task in terms of content and technology and working to ensure the tool will be 'fit for purpose' and 'fit for need' for practitioners. This document describes the Toolkit development process from requirements elicitation to planned testing and refinement

¹ <https://www.indeedproject.eu/toolkit/>





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List of Acronyms

Acronym	Definition
DBL	DeepBlue (Partner)
EBE	Evidence-Based Evaluation
EBEM	Evidence-Based Evaluation Model
EU	European Union
GA	Grant Agreement
HP	Hellenic Police (Partner)
INDEED	Strengthening a comprehensive approach to prevent and counteract radicalisation based on a universal evidence-based model for evaluation of radicalisation prevention and mitigation
ITTI	ITTI (Partner)
IPS	Innovative Prison Systems (Partner)
PATRIR	Peace Action, Training & Research Institute of Romania (Partner)
PVE/CVE	Preventing violent extremism/ countering violent extremism
PPHS	Polish Platform for Homeland Security (Partner)
UoH	University of Helsinki (Partner)





INDEED Project Overview

INDEED aims to strengthen the knowledge, capabilities and skills of PVE/CVE and De-radicalisation first-line practitioners and policy makers in designing, planning, implementation and in evaluating initiatives in the field, based on evidence-based approaches. INDEED builds from the state-of-the-art, utilising the scientific and practical strengths of recent activities – enhancing them with complementary features to drive advancements and curb a growing rise of radical views and violent behaviour threatening security.

The INDEED methodological framework is based on the '5I' approach i.e. 5 project phases: Identify; Involve; Innovate; Implement; Impact. At the core of INDEED's work methodology is an interdisciplinary and participatory approach, which includes the co-creation of individual project phases and implementing them with the close engagement of multi-sectoral stakeholders. The creation of SMART Hubs (Stakeholder Multisectoral Anti-Radicalisation Teams) as part of INDEED is intended to facilitate this process.

The selected results of the project are:

1. The Universal Evidence-Based Model (EBEM) for evaluation of radicalisation prevention and mitigation.
2. A practical EBEM-based Evaluation Tool.
3. A collection of user-friendly repositories (repositories of radicalisation factors and pathways into radicalisation; factors strengthening resilience to radicalisation. repositories of evidence-based practices) for practical use by practitioners and policy makers.
4. Targeted curricula and trainings (offline/online).
5. Lessons Learnt and Policy Recommendations.
6. All results will be integrated and openly accessible in the INDEED multilingual Toolkit for practitioners and policy makers in the field for the entire lifecycle of PVE/CVE and De-radicalisation initiatives, from design to evaluation.

INDEED promotes the EU's values and principles; heeding multi-agency and cross-sectoral methods, including gender mainstreaming, societal dimensions and fundamental rights.

Work Package 5 Overview

WP5 *Strengthening Practitioners', Policy makers' Field Competencies for Evidence-based Practice* consists of five tasks with outcomes will be implemented in task 5.4. The results from task 5.1 delivered comprehensive insights on existing trainings, capacities, good practices, challenges, gaps, user needs and requirements plus innovation opportunities and supports the development of tailored trainings (in-person training and self-paced online) and INDEED's all-inclusive capacity-building framework and Toolkit. The suite of knowledge products on evaluation and designing, planning implementing and evaluating evidence-based practices that will strengthen capacities and foster dialogue amongst practitioners and policy makers, EC projects and key experts will come from task 5.2. The task 5.3 outcomes will be adapted for in-person training and for an online self-paced course. These results as well as key results developed under the project mentioned in the previous paragraph will be accessed through the interactive INDEED Toolkit and constitute a coherent whole and integrated package of knowledge products for the field. Task 5.4 focuses on developing the INDEED Toolkit and integrated e-learning suite and at



the same time fulfils the last aim of WP5 which is creation a one-stop, online multilingual Toolkit with e-learning suite that integrates the evaluation framework, all INDEED public deliverables and learning tools to maximise uptake and accessibility to the field.

Executive summary

This document is divided into six main chapters. The first chapter contains an introductory section and objectives. The second chapter presents the general requirements and assumptions for the Toolkit and its individual main components. Some of these assumptions were already made during the preparation of the project proposal and verified during the project. The next section presents the division of responsibilities and the partners responsible for the various sub-tasks within the Toolkit development. The third chapter presents the technical planning and design of the Toolkit with attention to the use cases, the interface view and the process of consulting, testing ideas with end users. The fourth chapter contains the software development methodology, i.e. the form of work organisation of the main developers. This chapter also presents the technological solutions and the current status of Toolkit. The fifth chapter describes the next steps, the planned work within the Toolkit development, i.e. the upcoming tasks of testing and validation, refinement and the addition of the e-learning suite. The sixth chapter contains the appendices, i.e. the first mock-ups, the database schemas and the Java Doc, i.e. the technical documentation of the project.



1 BACKGROUND AND OBJECTIVES

1.1 BACKGROUND

The INDEED project focuses on providing solutions, tools and materials for practitioners and policy makers to facilitate and increase the effectiveness of PVE, CVE and De-radicalisation initiatives. Individual work packages produce an integrated series of solutions, including the INDEED Model for evaluation and the INDEED EBEM Tool, as well as repositories, training and educational materials and other materials to support the work of the target groups. INDEED's aim is to provide these solutions to stakeholders in an easy and comprehensive 'at their fingertips' platform – the INDEED Toolkit – to best support implementation and use in the field. To this end, the INDEED project plans to create this Toolkit containing the key results and deliverables of the project. The Toolkit will contain the results of WP1 (Repository of Risk and Protective Factors), the Evidence-Based Evaluation Model and the Evaluation Tool and the e-Guidebooks designed and developed within WP3, as well as Lessons Learnt and Policy Recommendations formulated within WP4 and the webinars, interviews, podcasts, learning notes as well as training curricula, training packages and self-paced online course created within WP5. The Toolkit is therefore a platform for sharing the main results of the project and at the same time a source of recent, valuable, evidence-based information and tools.

The entire solution was developed in close cooperation between the project partners, but the technical side was mainly handled by ITTI and DeepBlue. ITTI is responsible for the technical development, design, database creation and management, application design, while DeepBlue is responsible for the project's website image and dissemination. The project website and the Toolkit landing page (<https://www.indeedproject.eu/toolkit/>) with links to the various Toolkit components were not created by ITTI. Individual components such as EBE Model, Repository, EBE Tool are implemented by ITTI. Content, input was provided by the respective project partners, experts in the fields of PVE, CVE and De-radicalisation.

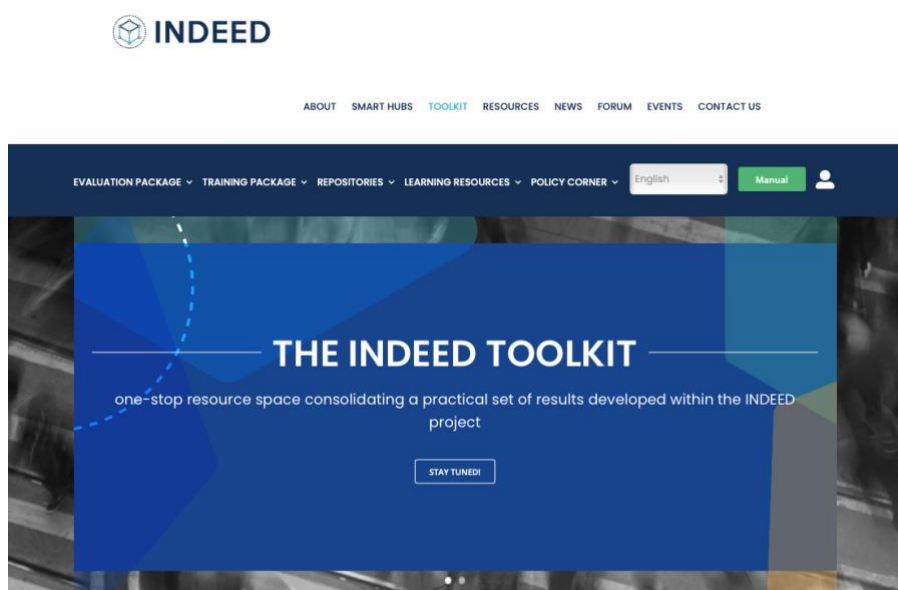


Figure 1 INDEED Toolkit landing page



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1.2 OBJECTIVES

This document aims to outline the scope and components of the Toolkit developed within the INDEED project. The main aim is to present the technical side of web application development. Therefore, in this deliverable, the content will be presented in a limited way. The report describes the technological solutions and the rationale for their selection to create the Toolkit components.



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2 GENERAL REQUIREMENTS AND ASSUMPTIONS

2.1 COMPONENTS OF THE TOOLKIT

One of the main products of the INDEED project will be the INDEED Toolkit of tools and materials created by the project in the field of PVE/ CVE and De-radicalisation initiatives. This product has been holistically named the INDEED Toolkit, and includes a set of tools and materials tailored to the needs of practitioners and policy makers and useful to researchers. The main purpose of creating the Toolkit and its individual components is to support those involved in PVE / CVE and De-radicalisation initiatives – including practitioners, policy makers, academics and evaluators – by providing useful, accessible, versatile, safe and reliable tools to support the effectiveness and efficiency of their work.

In order to achieve the requirements, set out in the Grant Agreement, a web-based platform was created (accessible at <https://www.indeedproject.eu/toolkit/>), which gathers information and directs users to the individual components of the Toolkit. The landing page contains a menu that provides access to the individual components, i.e. Evaluation Package, Training Package, Repositories, Learning Resources. Figure 2 shows the components and individual elements of the Toolkit. The main menu of the Toolkit is presented in Figure 1.



Figure 2 Components and individual elements of the Toolkit

At the current stage of the project (M24 - August 2023), not all Toolkit components are ready. Some are in production and some will be completed in the second phase of the project.

2.2 GENERAL REQUIREMENTS

In the process of developing any software, the first and most important stage is the collection of both functional and non-functional requirements. Functional requirements describe functions, i.e. activities, operations, services performed by the system. Non-functional requirements describe the constraints under which the system should perform its functions. Among the basic requirements, already described at the INDEED project application stage, there were four basic requirements, which are presented in the Table 1 **Error! Reference source not found..**

Table 1 Non-functional, basic requirements and proposed solutions for the whole Toolkit and specifically for the Tool

	REQUIREMENT	SOLUTION
	The Toolkit should be safe and not store any personal or sensitive data	With regard to the security of personal data, sensitive data, information on users' activities, it was decided that the tools would be publicly accessible but would not store personal data, including IP addresses. Cookie files will not be stored as well.
	The Toolkit should be translated into 10 languages	As already planned at the application stage of the INDEED project, selected parts of the Toolkit content are to be translated into 10 languages (English, Polish, German, French, Spanish, Romanian, Italian, Greek, Latvian, Bulgarian). Translation will not extend to externally linked files, however to address the goal of the project of maximising multi-lingualism and localisation, project partners are encouraged to identify own-language resources which will be included in external links. Moreover, users will be able to link the resources in any language.
	The Tool (a component of Toolkit) should work on computers and mobile devices	It was decided that the solution would be a web application that would run on all popular browsers (Google Chrome, FireFox, Opera, Safari) and would be scalable to the size of the display, i.e. would work properly on all devices (PC, laptop, tablet, smartphone). The production of the software involves applicable costs, which have been foreseen in the project. Due to budget constraints and the specificity of the tool and use cases, it was decided not to rewrite the application for a mobile version.
	The Tool (a component of Toolkit) should work online and offline	By definition, a web application is a tool that runs when connected to the internet, which in a way precludes offline use. There are, however, technological solutions that make it possible to save information from websites locally and use their functions without a connection. Such solutions, however, require knowledge of how to use such a solution, which is not common or intuitive. After consultation with project partners, end-user representatives and the coordinator, it was decided to add PDF files with the most important information, which will be available to download and store locally. This solution fulfils the requirement for access to the content of the Tool and materials without internet access. The decision is motivated by the fact that INDEED's products are unlikely to be used in the field or in emergency situations, but rather in everyday office settings. The ratio of the benefits of a more complex technological solution to the costs the project would have to incur to implement it is not positive.



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2.3 DIVISION OF TASKS AND RESPONSIBILITIES

To manage the development of the Toolkit, a Core Team was created, consisting of members responsible for software implementation and the representatives of stakeholders, being capable to make decisions at the executive level. Further, responsibility was divided among the provision of content, visualisation, design, and production of the user interfaces. The content was provided by relevant partners specialised in the field of science, for the repositories it was mainly VUB, for the Tool and EBE Model it was UoH. Educational and training materials are to be provided by PATRIR and implemented by ITTI. All work was done in close collaboration with the PPHS, the project coordinator and representatives of the main end users, the practitioners.





3 TOOLKIT DESIGN

3.1 TOOLKIT USE CASES

The following diagrams present the use cases, i.e. the presentation in diagrams of how users will perform tasks on the websites. The use cases present the scope of use for Toolkit, EBE Model, EBE Repository and EBE Tool.

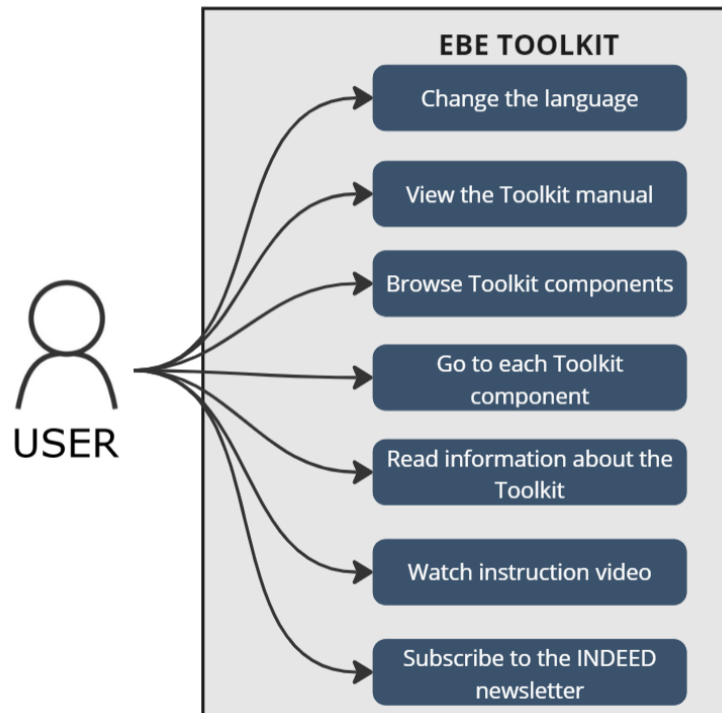


Figure 4 EBE Toolkit use cases diagram

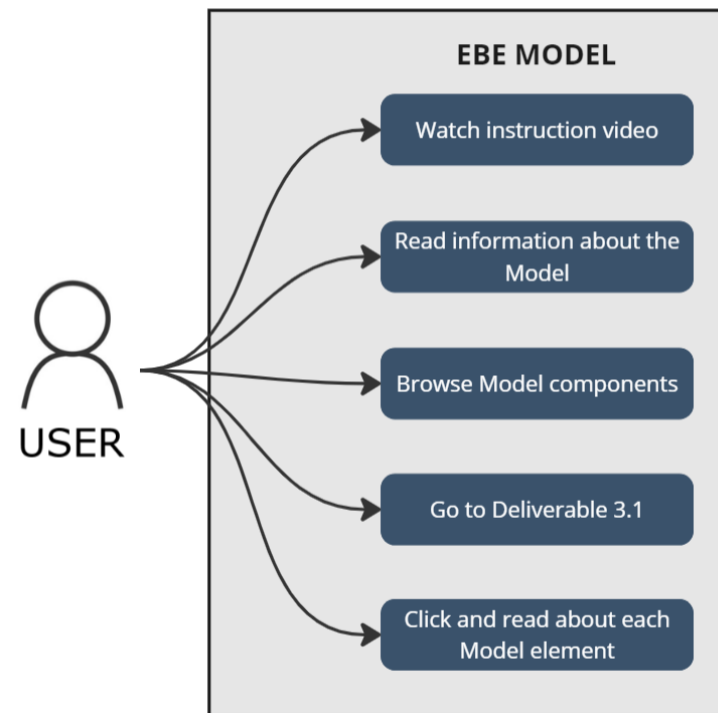


Figure 3 EBE Model use cases diagram



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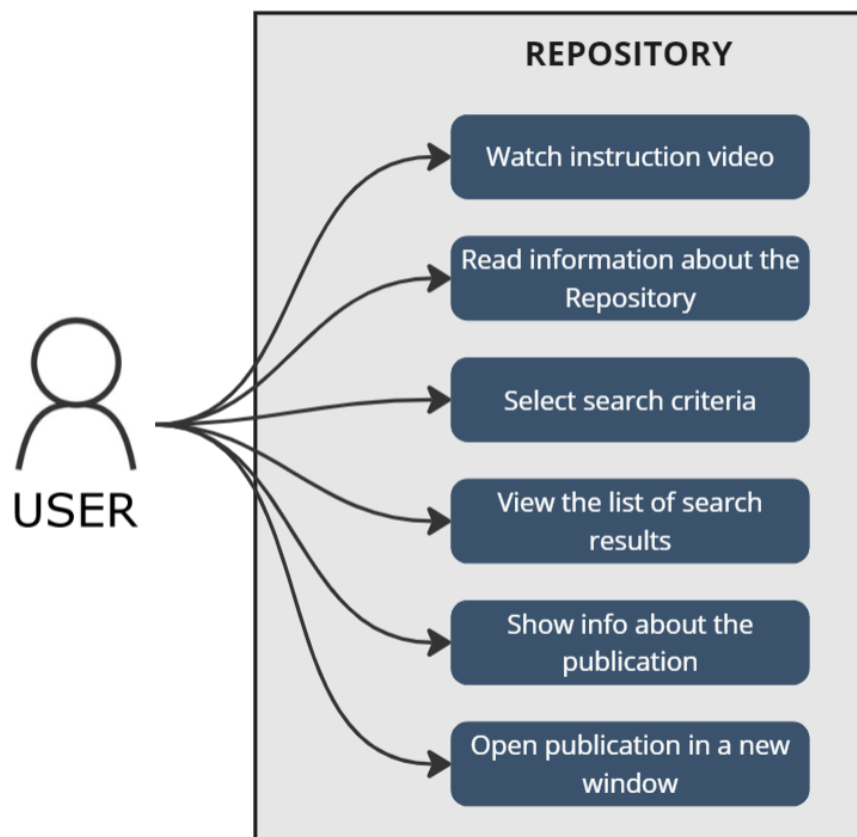


Figure 5 Repository use cases diagram

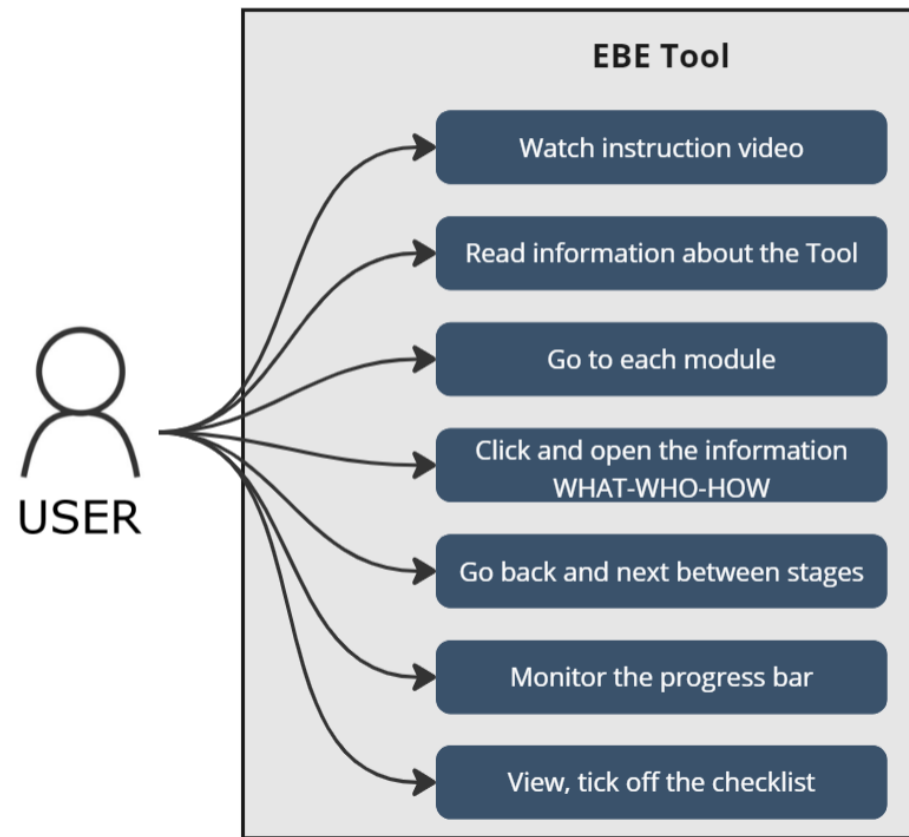


Figure 6 EBE Tool use cases diagram



This project has received funding by the European Union's
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3.2 Mock-ups

Creation of mock-ups began by design of Toolkit landing page (within T5.4) containing links to all Toolkit components completed in Phase 1 and their access structure. The landing page mock-up was prepared by DBL and PPHS, based on the discussion with the Toolkit Core Team. The mock-up of the landing page was accepted by Core Team members as well as by the consortium. Within WP1 mock-ups for Repository were created and proposed by ITTI. Having it completed, the process of developing the Tool (within T3.2) began in the second year of the INDEED project and is continuing, scheduled for final delivery in the month 34 of the project. As both the topic of Evidence-Based Evaluation in PVE, CVE and de-radicalisation is relatively new and little discovered, planning the scope, content of the Tool and interface was time-consuming. A team consisting of specialist researchers, practitioners and software developers first created ideas, which were supported by basic layout diagrams on pages. No mock-ups were created for the main Toolkit, Repository and EBE Model pages, the team worked straight away on the right pages and improved selected elements as agreed. The mock-ups were created before starting the implementation of the EBE Tool, which is the most complex tool. Visualisations were provided by ITTI and reviewed with consortium partners and end-user representatives. The first such materials at an advanced level of accuracy were developed in May 2023 (see Appendix 6.1).

3.3 IDEAS TESTING AND VERIFICATION OF THE TOOL²

During regular meetings of the project partners who were responsible for creating the Toolkit, various ideas and visualizations were brought forth, which were verified, commented on and improved on an ongoing basis. The first opportunity to test ideas, i.e. to present the full picture, the Tool mock-ups, was the workshop in Helsinki on May 29-30, 2023.



Figure 7 Photo from the workshop in Helsinki, during which we tested and consulted the first version of the EBE Tool view

During the Helsinki meeting, participants³ were informed about the status of the work and the materials and tools being produced. During the meeting, the Repository was presented and participants were introduced to the EBE Model. Representatives from the University of Helsinki presented the content side, ideas, goals and solutions they plan to implement in the EBE Tool.

² A Tool is a component of the Toolkit.

³ Helsinki meeting engaged potential end-users and Partners of the consortium.



ITTI presented a mock-up of the tool in the form of a visualisation of the layout and components. The main subject of testing and discussion was the EBE Tool. In Annex 6.1 of this document, EBE Tool mock-ups presented in May at the workshop in Helsinki have been added.

3.4 COLLECTED FEEDBACK ABOUT THE TOOL⁴

The feedback concerning Toolkit, focused specifically on EBE Model and Tool, collected during the Helsinki workshop in May was generally positive. Participants considered the solutions and ideas to be good and rated both the content and user-friendliness of the tools highly.

In the course of the workshop, parallel discussions and in-depth analysis of the presented solutions took place in working groups, from which a number of conclusions emerged regarding functionality, design and content. The EBE Tool was the main object of discussion. Feedback on the appearance included issues such as the use of graphics, the arrangement and order of components on the page, font size, font type and others, which were written up and taken into account in further iterations.

Comments and discussions also touched on data security, data storage and consequently issues of logging in, saving sessions, etc. End-users paid particular attention to data security, so it was decided that there would be no logging in the INDEED project products and that no sensitive data would be collected, stored or processed.

Nevertheless, the possibility to display the content in different languages proved to be an important issue. This comment was noted and the developers undertook to ensure this requirement, if only through the possibility of automatic translation.

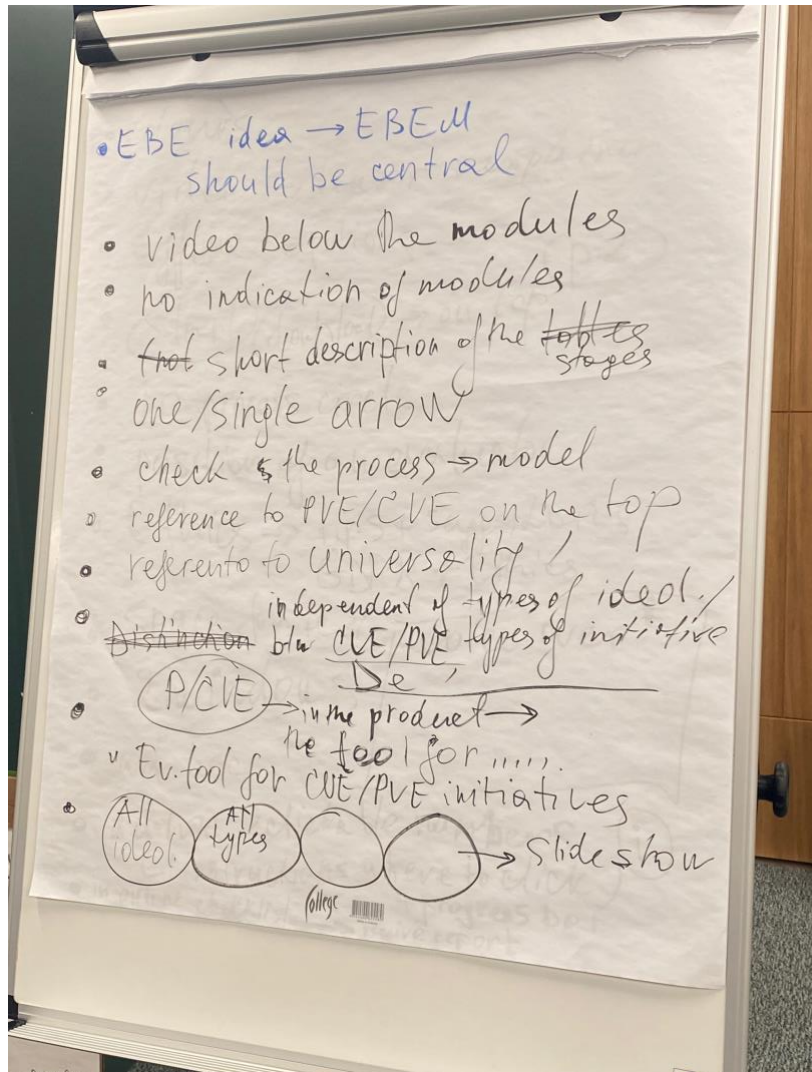


Figure 8 Photo of a whiteboard with notes from one of the groups at a workshop in Helsinki

⁴ A Tool is a component of the Toolkit.



4 TOOLKIT DEVELOPMENT

4.1 SOFTWARE DEVELOPMENT METHODOLOGY

Taking into account the original project assumptions, the available resources and the composition of the project team, it was decided to develop the software in the project according to the Scrum methodology. It is one of the agile methodologies that describes the framework for the team's process of working to create a solution. Scrum assumes an iterative and incremental way of working. ITTI uses this methodology in the software development process internally and organised internal daily meetings with the developers. The role of Product Owner, was played by ITTI internally. In the INDEED project, to elicit the detailed specification from the stakeholders, the Scrum team from ITTI attended the Core Team and Scrum Meetings which involved other partners. These external meetings devoted to planning and review were scheduled at bi-weekly intervals. For the Toolkit development, the most relevant decisions were made in consultation with the project participants, representatives of ITTI, PPHS, UoH, IPS and HP.

The above-described methodology is going to be applied in INDEED project to all software deliverables.

4.2 TECHNOLOGY

Available technologies and programming languages were used to create the Toolkit and its components. The pages are written in Java using HTML and CSS in the front-end. The repository and the EBE Model use a database that has been purposefully designed for their use (see Appendix 6.2). These databases store information about the articles and all the filters and search criteria of the Repository, and the components and texts in the EBE Model. Because of the plans to make content available in translations in 10 languages, corresponding database tables have also been prepared to store and display content in the user's chosen language.

Annex 6.3 contains JavaDoc, which is generated documentation in HTML format from Java source code. This document contains method descriptions, method parameters, the result (what a method returns) of a method, exceptions to methods used, classes, variables, etc. The document available from oracle⁵ specifies the form of documentation comments for JavaDoc, used to generate HTML API documentation.

The training and education module will be delivered on a Moodle platform.

4.3 CURRENT STATUS (AS OF AUGUST 2023)

The INDEED Toolkit landing page is now ready (it was created by DeepBlue in close collaboration with PPHS) and can be accessed at www.indeedproject.eu/toolkit.

⁵ <https://docs.oracle.com/en/java/javase/13/docs/specs/javadoc/doc-comment-spec.html>



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ABOUT | SMART HUBS | **TOOLKIT** | RESOURCES | NEWS | FORUM | EVENTS | CONTACT US

English Manual

THE INDEED TOOLKIT

one-stop resource space consolidating a practical set of results developed within the INDEED project

START YOUR JOURNEY

ABOUT TOOLKIT

Countering and preventing radicalisation is still one of the most pressing challenges of the 21st century. To empower the capabilities of **first-line practitioners**, support policymakers and help researchers working in the field, we developed a **ground-breaking resource space** – the INDEED Toolkit.

It offers a **practical, comprehensive and multilingual** knowledge package required to design and evaluate PVE/CVE and De-radicalisation initiatives with the **use of evidence-based principles**, tools, training and learning materials.

SELECTED TOOLKIT ITEMS

EVIDENCE-BASED EVALUATION MODEL

AVAILABLE SOON

EVIDENCE-BASED EVALUATION TOOL

AVAILABLE SOON

E-GUIDES

AVAILABLE SOON

POLICY RECOMMENDATIONS

AVAILABLE SOON

TRAINING

AVAILABLE SOON

E-LEARNING

AVAILABLE SOON

WHAT-WHO-HOW

WHAT?

WHO?

HOW?

Figure 9 INDEED Toolkit landing page: status as of August 2023



This project has received funding by the European Union's Horizon 2020 research and innovation programme H2020-SU-SEC-2020 under grant agreement no 101021701



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ABOUT SMART HUBS **TOOLKIT** RESOURCES NEWS FORUM EVENTS CONTACT US

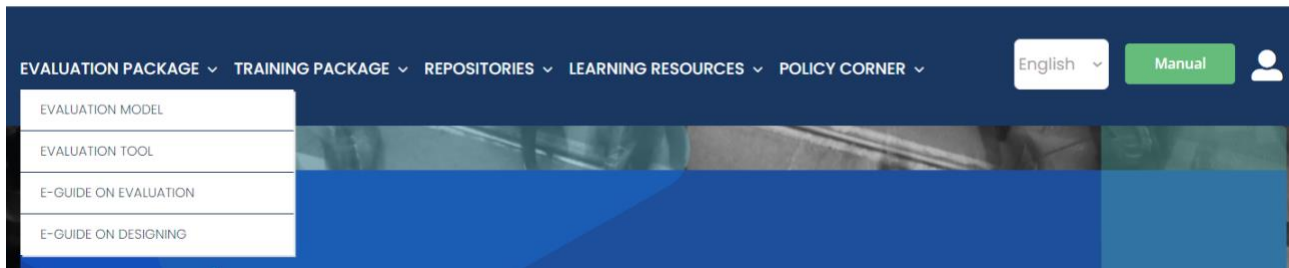


Figure 10 Screenshot of the menu on the Toolkit landing page

The site includes a menu with tabs redirecting to its various components: Evaluation Package, Training Package, Repositories, Learning resources and Policy Corner. Training Package and Learning resources are currently being developed and will be available on the website in agreed date. Among the tools available is the Repository and the EBE Model, available at www.toolkit.indeedproject.eu/RepositoryMainView and www.toolkit.indeedproject.eu/EbemView.

The Toolkit landing page is available in 10 languages: English, Italian, Polish, German, Spanish, French, Romanian, Greek, Latvian and Bulgarian.

Below the Toolkit menu, there are banners informing about the latest features on the website. Then, we find a video introducing the tool and its functions produced by PPHS. The Project Coordinator explains all the features, how and when to use them, and who they are aimed at.

To make it easier to access the most important parts of the toolkit, quick access buttons "selected toolkit items" have been added to the page. Users can easily access the Evidence-Based Evaluation Model, Evidence-Based Evaluation Tool, E-guidebooks, Policy Recommendations, Training materials and the e-Learning courses.

At the bottom of the page, the users will find graphics explaining What-Who-How:

- what's included in the Toolkit, all components that will appear by August 2024;
- for who the Toolkit is designed, all the target groups: first-line practitioners, policymakers, researches, professional evaluators, professionals with no or limited expertise in evaluation, all interested working in the field;
- how the Toolkit is available, as a free-of charge tool available in 10 languages via browser.

Extensive work is currently underway on the manufacture of EBE Tool. UoH is preparing the texts and content, and ITTI is building the user interface. Within the EBE Tool there will be a number of pages, views, which will be implemented as agreed. The first page and Module 1 are under development. The working space in the Tool, the checklist view in the individual stages in the modules will look like the mock-up, Figure 11. The subsequent modules and stages will be very similar, aligned to the content.





INDEED CONTACT ADMINISTRATION HELP

MODULE 1: Evaluation design

STAGE 1: PREPARE

Check the steps and click on key phrases for more information

- ☒ Map **relevant stakeholders** for evaluation of the plan of your initiative
- ☐ Organise your **evaluation team**
- ☒ Estimate your **resources** for evaluation
- ☐ **Review your initiative** (goals, structure, guidelines)
- ☐ Integrate **Ethics**

USEFUL INFORMATION AND TIPS

Ethics

When selecting stakeholders, studying the context of your initiative and setting up the objectives, consider a wide set of ethical questions by taking a human-rights-based approach (HRBA - participation, accounts non-discrimination and equality, empowerment and legality). Even though ethical issues may already serve as part of the Professional Code of Conduct or Code of Professional Ethics of many organisations and they are generally applicable to an evaluation, there may still be some ethical questions that come with conducting research with human participants that deserve special attention. Precisely, when conducting evaluation:

- Diversity and inclusion
- Transparency
- Data protection
- The principle of "no harm"

It is also good to consider whether the initiative and its implementation

PROGRESS
26 %

< >

Figure 11 Mock-up of the Stage 1 view in Module 1 in EBE Tool



5 TASKS TO BE COMPLETED

5.1 TESTING AND VALIDATION

The testing and validation of the first version of the Toolkit, with particular focus on the Digital Repository of studies on risk and protective factors, EBE Model and Tool will be carried out first within the project consortium during the meeting in Sofia on 26-27 September. The meeting will include a time slot for introduction, piloting and time for the use of INDEED products by the project partner practitioners. Test participants will be asked to go through all the available features of the whole Toolkit in order to have a full picture, experience of how the resources and tools are used. The objectives of this first testing phase are to identify bugs, typos, errors, assess usability in terms of technical and content. All comments will be collected and written down. After this phase, minor corrections, bug fixes and correcting simple errors are planned. The next stage will be validation, by which is meant workshops with practitioners and policy makers at SMART Hubs (located in 15 countries: PL, BE, UK, FI, FR, RO, AT, IT, SE, GR, LV, GE, PT, BG and ES.) The workshops will be carried out separately in the individual hubs according to the instructions. It is planned to conduct a workshop that will involve participants using the Toolkit to evaluate a simulated event, according to a scenario. During the testing and validation phase, the Toolkit will only be available in English; content translations will be introduced at a later stage of the project. However, should this prove to be a major obstacle for participants in the validation workshop, ITTI will provide instructions for automatic translation of the content using the Google Translate engine.

5.2 TOOLKIT AND EBE TOOL REFINEMENT

Based on the information collected on the Toolkit, mainly the EBE Tool, decisions will be made on the extent of updating and improvement. Various comments and feedback on all products of the INDEED project are expected, which will form the basis for discussion and planning of changes to improve the usability and efficiency of the Toolkit. The project has a separate task just for this purpose - T3.4 Refining the EBE model and the tool. The Task is scheduled to run for nine months and is expected to be completed in M34, meaning that the final version of the Toolkit will be delivered close to the end of the project.

5.3 E-LEARNING SUITE

The education and training panel part of the Toolkit will be produced with a delay agreed with the Project Officer. The delay is due to the justified unavailability of the partner responsible for the creation of the relevant resources, texts, recordings, videos etc. The training and education module will be delivered on a Moodle platform.



6 APPENDICES

6.1 Mock-ups

Mock-ups of the EBE Model

Mock-ups for the EBE Model were provided by PPHS and DBL and presented in the Figures below.

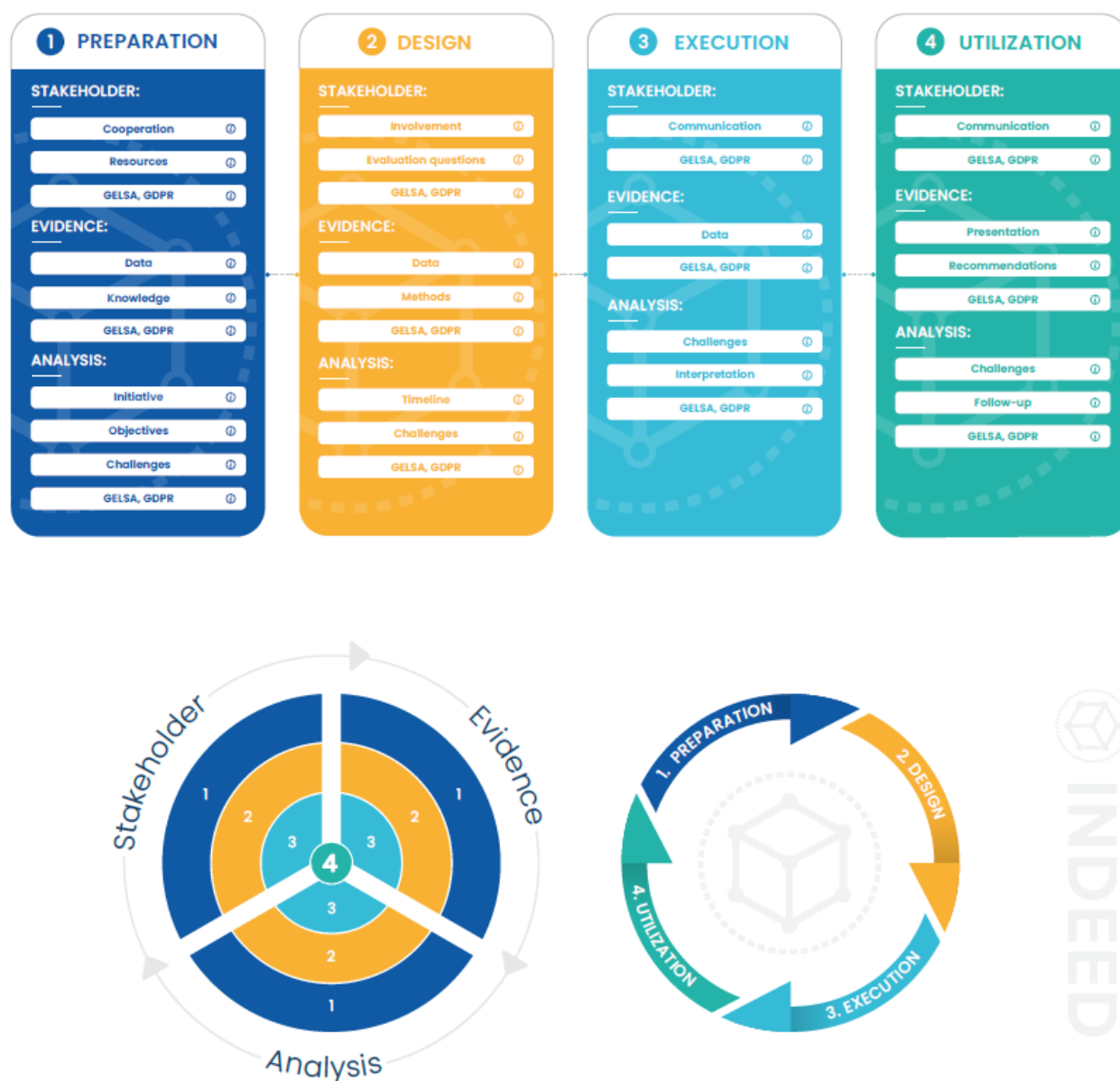


Figure 12 EBE Model mock-up – general view



Figure 13 EBE Model mock-up – a specific view of the selected information

Mock-ups of the Tool

The figures below show the first version of the high-level feasibility INDEED Tool mock-ups presented and tested at the 29-30 May 2023 workshop in Helsinki.



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Figure 14 The mock-up of the first page of the Tool presented during Helsinki workshop





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Figure 15 The mock-up of the second page of the Tool presented during Helsinki workshop



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Figure 16 The mock-up of the summary of modules of the Tool presented during Helsinki workshop



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PRACTICAL TIPS FOR EVALUATION

INITIATIVES

- Policies and strategies
- Mentoring programs
- Educational programs
- Law enforcement

VULNERABLE GROUPS

- Children under 18
- Young people
- Women
- Returnees
- Prisoners

EXTERNAL/ SELF EVALUATION

RESOURCES

search 

EVALUATING PROCESS

Module 1
PREPARE

Module 2
DESIGN

Module 3
EXECUTE

Module 4
UTILIZE

DOWNLOAD PDF CHECKLIST

EVALUATING RESULT

Module 1
PREPARE

Module 2
DESIGN

Module 3
EXECUTE

Module 4
UTILIZE

DOWNLOAD PDF CHECKLIST

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Figure 17 The mock-up of the modules selection and PDF download view of the Tool presented during Helsinki workshop



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EVALUATING PROCESS

Module 1
PREPARE

☐ Map relevant stakeholders for evaluation to organise your evaluation team and to disseminate the final results

☐ Estimate your resources for evaluation

☐ Review available evidence (monitored data, documentation)

☐ Review your initiative (goals, structure, guidelines)

Who are relevant stakeholders?

Evaluation team

Resources

Your data

Your initiative

Ethics

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12 & 13 June
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Calling practitioners

Figure 18 The mock-up of the module 1, stage 1 view of the Tool presented during Helsinki workshop



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EVALUATING PROCESS

Module 2

DESIGN

☐ Involve your stakeholders in evaluation design

☐ Co-identify the goal for evaluation and evaluation questions

☐ Discuss what data is to be collected and what methods are to use for data collection

☐ Develop a timeline

Evaluation design

Goal for evaluation

Evaluation question

Data and methods

Methods

Ethics

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Figure 19 The mock-up of the module 1, stage 2 view of the Tool presented during Helsinki workshop





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EVALUATING PROCESS

Module 3
EXECUTE

☐ Ensure smooth communication with your stakeholders during the implementation process

☐ Respect the principle of transparency in data collection

☐ Track your implementation process well

☐ Interpret and analyse the collected data

Communication

Main principles for data collection

Track record

Data analysis

Ethics

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Figure 20 The mock-up of the module 1, stage 3 view of the Tool presented during Helsinki workshop



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EVALUATING PROCESS

Module 4
UTILIZE

☐ Select the results from your evaluation that can be communicated to your stakeholders

☐ Depending on resources, use different channels communicate the results of your evaluation

☐ Make recommendations to the sector/institution

☐ Manage your collected data

Presentation of evidence

Forms of communication

Recommendations

Data management plan

Following-up

Ethics

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Figure 21 The mock-up of the module 1, stage 4 view of the Tool presented during Helsinki workshop



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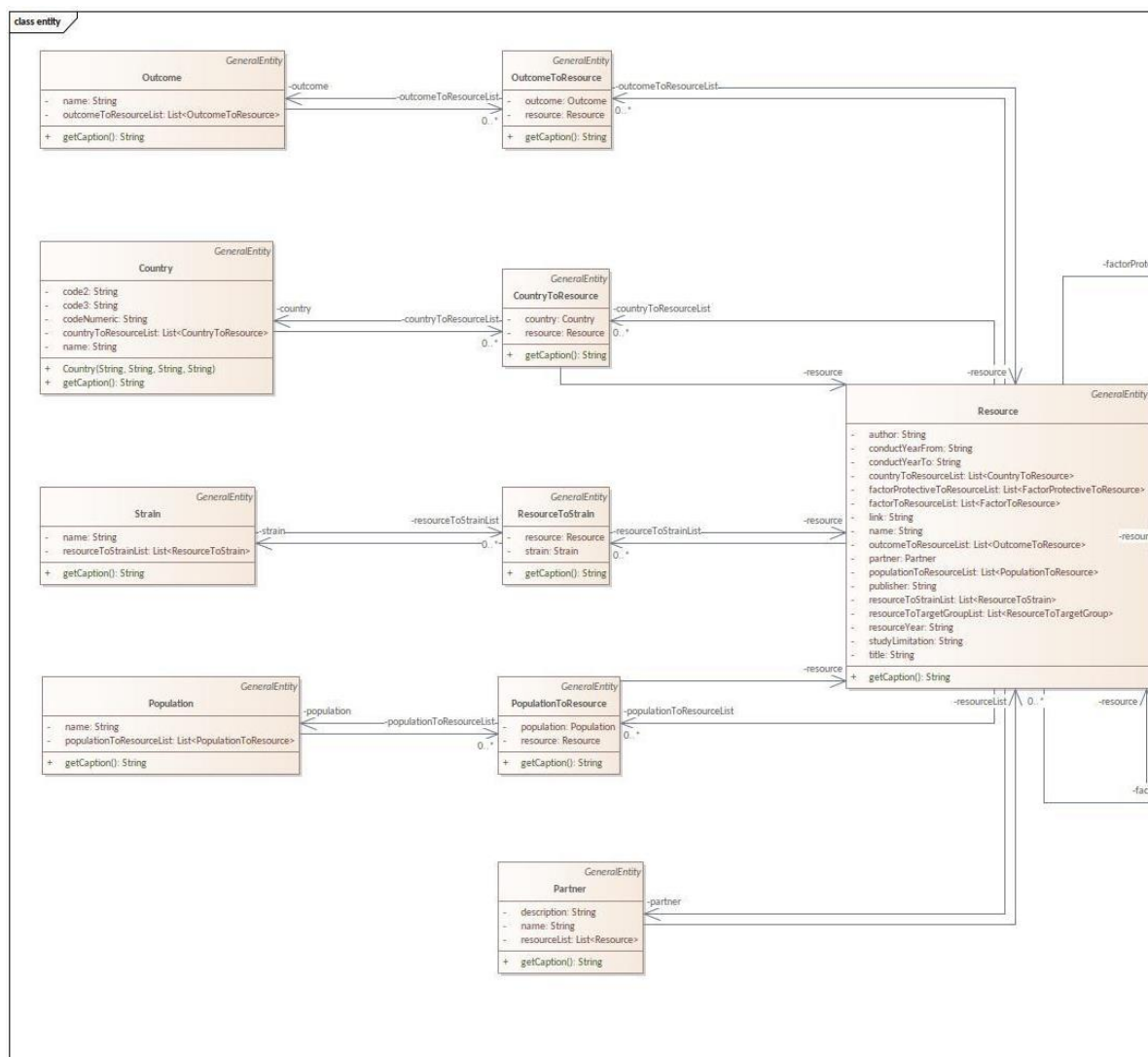


Figure 23 The diagram presenting database used for Repository (1/2)



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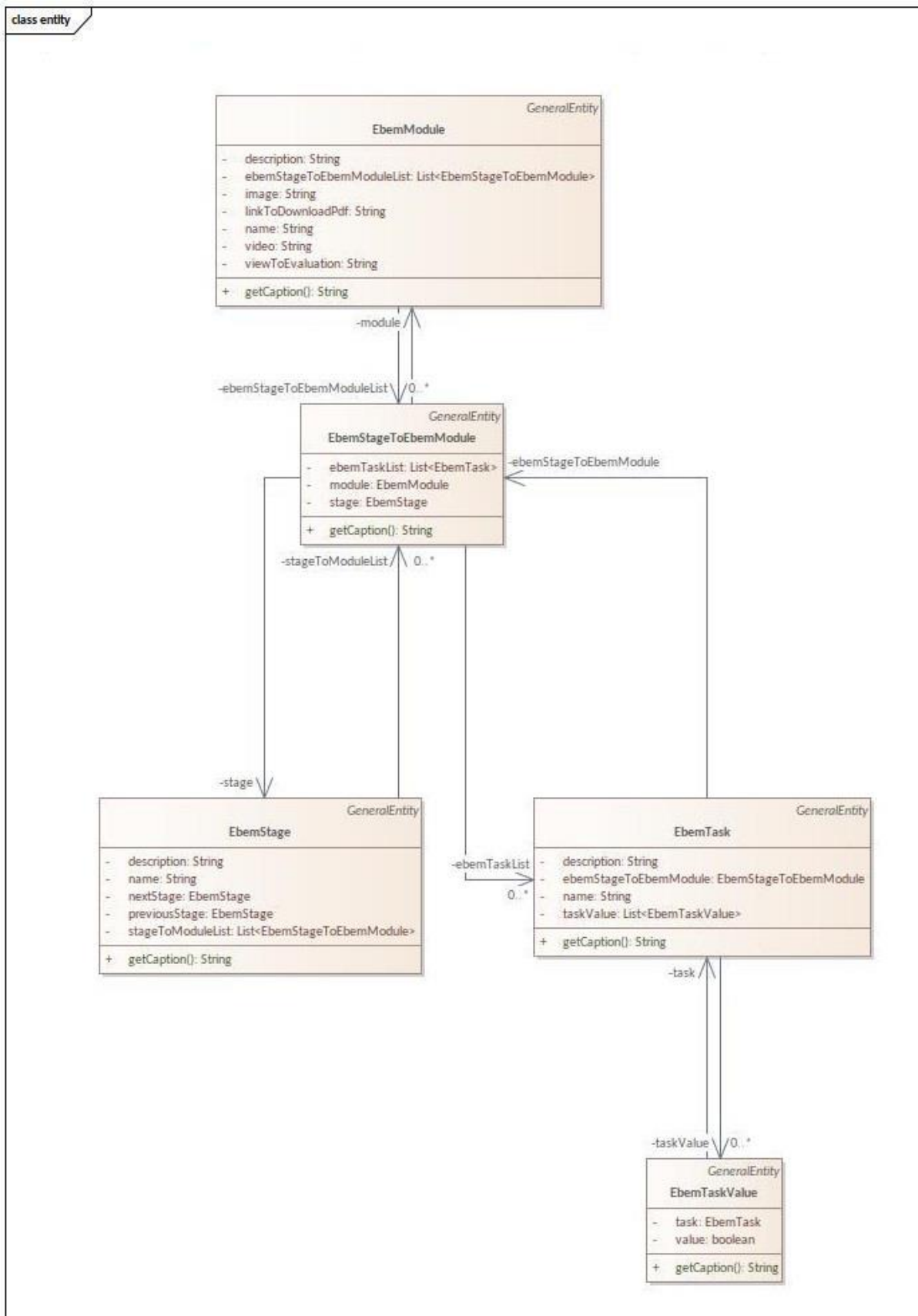


Figure 25 The diagram presenting database used for EBE Model



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6.3 JAVA DOC (AS OF AUGUST 18TH 2023)

The zip file attached to this deliverable contains the entire JavaDoc for the Repository, EBE Model and EBE Tool as at 18 August 2023.



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